

GUIDE

EVALUATION PROCEDURE PRIOR TO THE APPOINTMENT OF EMERITUS TEACHING STAFF OF ANDALUSIAN UNIVERSITIES

**Agency for the
Scientific Quality
and University
of Andalusia**

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INTRODUCTION

Law 9/2021, of 23 December, which creates the Business Agency for Economic Transformation and Development (TRADE) and the Agency for Scientific and University Quality of Andalusia (ACCUA), establishes in its article 17 that the Andalusian Agency for Scientific and University Quality of Andalusia is responsible for exercising the powers of evaluation and accreditation of university institutions, its teaching staff and other related activities established by the current legal system, without prejudice to university autonomy.

Decree 17/2023, of 14 February, approving the Statutes of the Agency for Scientific and University Quality of Andalusia (ACCUA), establishes that it is attributed, among others, to the functions of evaluation and accreditation of university institutions and Higher Education Centres and their teaching staff entrusted to university quality agencies by state legislation, in the Autonomous Community of Andalusia.

Article 40.2 of the Revised Text of the Andalusian Law on Universities, approved by Legislative Decree 1/2013, of 8 January, establishes that "Universities may appoint emeritus lecturers from among retired lecturers who have provided outstanding services to the University for at least twenty-five years, after a positive evaluation of the same by the Andalusian Knowledge Agency. The functions of the emeritus teaching staff will be those established by the statutes of the University. The appointment as professor emeritus is incompatible with the prior or simultaneous receipt of income from the University in the form of a special retirement allowance or similar. The Ministry responsible for Universities will establish annually, following a report from the Andalusian Council of Universities, the number of emeritus professors".

The fourth final provision of the Consolidated Text of the Law on the Basic Statute of Public Employees, approved by Royal Legislative Decree 5/2015, of 30 October, has maintained, at least temporarily, the validity of the fifteenth additional provision, 5, of Law 30/1984, of 2 August, on Measures for the Reform of the Civil Service, amended by Law 23/1988, of 28 July, in the wording given by the sole article of Law 27/1994, of 29 September, which sets the age of compulsory retirement of civil servants of university teaching bodies at seventy years of age and establishes the possibility that they may retire once they have reached the age of sixty-five, provided that they have requested it in the form and within the time limits established by regulations.

The Universities in their internal regulations have defined the terms, criteria and procedures that are applied in the process of appointment and hiring of emeritus teaching staff.



DESCRIPTION OF THE EVALUATION PROCESS

Figure 1 shows, in a simplified way, the different stages of the evaluation process established by the Agency for Scientific and University Quality of Andalusia, for the evaluation and issuance of a report prior to appointment as Emeritus Professors..

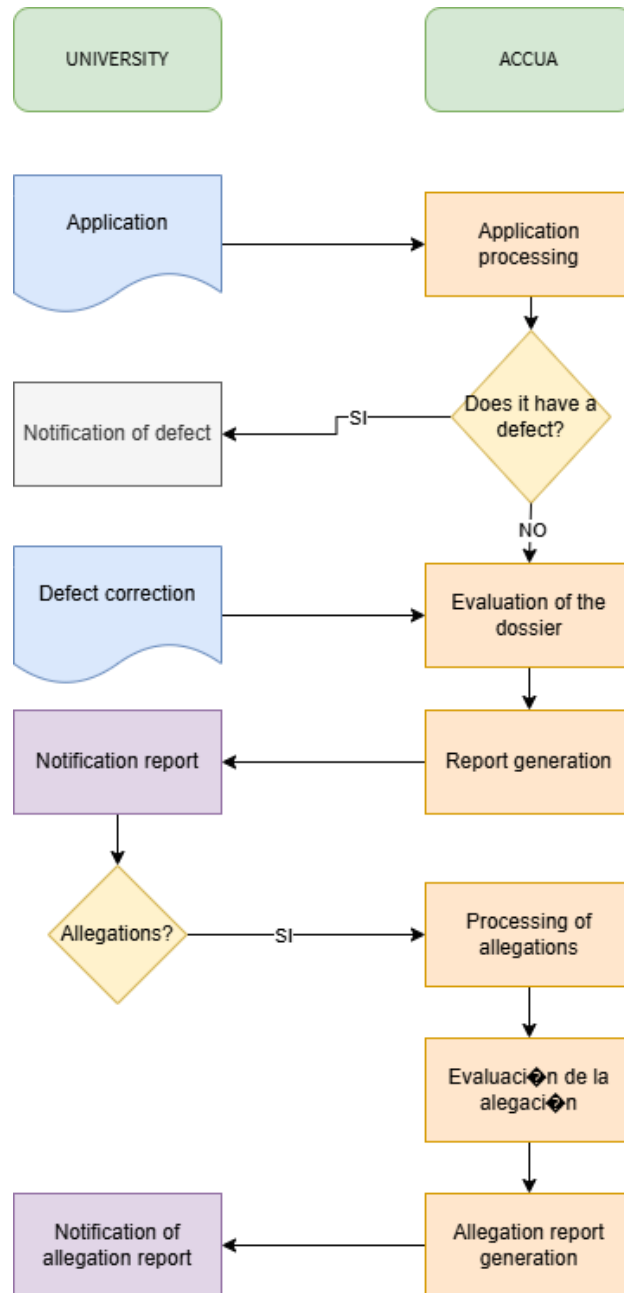


Figure 1. Teacher evaluation process



Call

Each University has regulated, within its autonomy, the procedure for appointment as emeritus professors. ACCUA The Resolution of November 3, 2021, of the Andalusian Knowledge Agency, established the procedure for issuing a report prior to hiring as emeritus professors, a requirement established in the Andalusian Law on Universities, was established.

Submission of applications

Andalusian universities will submit applications accompanied by the following documentation:

- Authorisation of the teaching staff to evaluate their record
- Curriculum self-report,
- Faculty Curriculum
- Updated service record, indicating the number of five-year and six-year periods.

Once the applications have been entered in the ACCUA register, it will be checked whether they meet the requirements for their evaluation. If this is not the case, the Agency will notify the University of this circumstance, which will have a period of **ten working days**, counting from the day following its notification, to rectify the lack or attach the requested documentation, with the indication that if it does not do so, it will be considered to have withdrawn its request. following a resolution issued in the terms provided for in Article 21 of the aforementioned Law.

Evaluation

The evaluation of applications for emeritus teaching staff will be carried out by a committee set up for this purpose.

To carry out the evaluation, this committee will have two initial evaluation reports: one prepared by a specialist, external to the commission, belonging to the specific field of the person evaluated, and the other, prepared by a member of the commission who belongs to their branch of knowledge.

This committee will apply the criteria by modulating them according to the quality of the contributions of the person evaluated. In its work, it will pay special attention to those files where the meaning of the two initial evaluations does not coincide.

Once the evaluation has been carried out, the committee will issue a technical report that will be sent to the Director of the Agency.



The technical reports must be suitably reasoned.

Criteria

See document "Evaluation criteria. Emeritus Professorship" at WEB:

<https://ws262.juntadeandalucia.es/accua/include/files/profesorado/emeritos/CriteriosEmeritos.pdf>

Report

ACCUA will issue a final report, based on the technical report made by the evaluation committee, and will notify the applicant university.

The final report must indicate the favourable or unfavourable nature, and must be accompanied by the technical report prepared by the evaluation committee.

Allegations

See document "Resolution of Teaching Staff Resources published" on WEB:

<https://ws262.juntadeandalucia.es/accua/include/files/deva/normativa/protocolos/ProcedimientoRecursosProfesorado.pdf>

EVALUATION COMMITTEE

The evaluation of applications for emeritus teaching staff will be carried out by a committee made up of at least one person of recognised prestige in each branch of knowledge (Arts and Humanities, Sciences, Health Sciences, Social and Legal Sciences and Engineering and Architecture).

To carry out the evaluation, this committee will have two initial evaluation reports: one prepared by a specialist, external to the commission, belonging to the specific field of the person evaluated, and the other, prepared by a member of the commission who belongs to their branch of knowledge.

The functions associated with each profile are as follows::



- Presidency:
 - To coordinate the work of the commission.
 - To preside over the meeting of the commission where the reports are issued.
 - To evaluate the files assigned to it in a reasoned manner.
 - Write the technical reports.
 - Signing of minutes.

- Secretariat:
 - To evaluate the files assigned to it in a reasoned manner.
 - Attend committee meetings.
 - Draft the proposal and sign the minutes.

- Member
 - To evaluate the files assigned to it in a reasoned manner.
 - Attend committee meetings.

- Independent Expert
 - To evaluate the files assigned to it in a reasoned manner.





Junta de Andalucía